



Schedule of School Fees for the 2022-2023 Academic Year

1. Assessment fees

A non-refundable assessment fee is payable for each child when a place is offered and is invoiced along with the school fees. This fee will be waived for students returning to ICS. This fee covers the assessment of your child(ren)'s application including appropriate testing, interviews and assessment as needed: It is billed on your invoice as "Assessment": 1185JD (EY1/2) or 2215JD (Y1-Y13). Please note that children entering EY1/2 for the first time will be billed 1185JD with the remaining 1030JD deferred until the Year 1 invoice assuming they remain at the school.

2. Tuition fees

Full tuition fee payment is required before **15 February 2022** by cash, bank transfer or by post-dated cheques. Families may pay the tuition fees in three separate instalments if submitting by post-dated cheques; cheques must be submitted together as per the following deadlines: **15 February 2022; 15 August 2022; and 15 December 2022.**

Fees Structure		Year Group	New Student Assessment Fees* US\$	New Student Assessment Fees* JOD	Tuition Fees US \$	Tuition Fees JOD
Primary School	Early Years	EY1	1674	1185	7,788	5,514
		EY2	1674	1185	9,492	6,720
	Key Stage 1	Year 1	3129	2215	14,144	10,014
		Year 2	3129	2215	14,144	10,014
	Key Stage 2	Year 3	3129	2215	15,839	11,214
		Year 4	3129	2215	15,839	11,214
		Year 5	3129	2215	15,839	11,214
Year 6		3129	2215	15,839	11,214	
Secondary School	Key Stage 3	Year 7	3129	2215	19,203	13,596
		Year 8	3129	2215	19,203	13,596
		Year 9	3129	2215	19,203	13,596
	Key Stage 4 (GCSEs)	Year 10	3129	2215	20,000	14,160
		Year 11	3129	2215	21,695	15,360
	Key Stage 5 (A Levels)	Year 12	3129	2215	23,725	16,797
	Year 13	3129	2215	23,725	16,797	



3. Bus fees

A **non-refundable** bus fee is paid either by cash in advance for the whole year or on a termly basis.

Round-trip fee:	443 JOD/pupil/term
One-way trip fee:	320 JOD/pupil/term

4. Supervision fees

A **non-refundable** after school supervision fee is paid either by cash in advance for the whole year or before each term starts.

One hour fee:	103 JOD/pupil/term
Two hours fee:	206 JOD/pupil/term

5. Lunch fees

A **non-refundable** lunch fee is paid either by cash in advance for the whole year or before each term starts. The school's canteen will provide breakfast and lunch for registered students.

Registered students: 315 JOD/pupil/term

6. Conditions of payment for the school fees

Payment of school fees can be settled in Jordanian Dinars or US Dollars, in which case we apply the current official middle **exchange rate of USD against JOD (.708)**. The school's bank details will be shown on your invoice. Extra charge for US\$ cheques/credit cards is required.

7. Examination board fees

Examination Board fees are **not** included within the school fees. (I)GCSE, A Level and BTEC fees are paid separately as required.

8. Textbooks and school activities

Text books, where needed, are provided by school. The costs of optional trips, special courses, uniforms, extracurricular activities and summer camp fees **are paid separately**.

9. Sibling discount

A discretionary discount may be awarded to the third and subsequent child from one family attending ICS. For the third child, there may be a reduction of 25% on the annual tuition fee; for the fourth and subsequent children, a reduction of 50% on the total annual tuition fee may be applied.



10. Learning Support fees (SEN)

Any Learning Support fees are paid in addition to the tuition fees. Any changes in the level of support after assessment will be reflected on the invoice.

11. Notification & payment of annual fees

The invoice for the annual school fees at ICS will be issued in the month of January 2022 at the start of Term 2. Full tuition fees payment is required by **15 February 2022** by cash or bank transfer. Paying by post-dated cheques is the only way to delay your payment. All three cheques should be submitted together before the deadline. Post-dated cheques should be dated as **15 February, 15 August and 15 December 2022**. If USD cheques are submitted, a charge of 70 JOD will be collected upon the receipt of each cheque. A place in the school in September 2022 will **NOT** be confirmed until the above payment(s) has(have) been received.

Pupils will not be admitted to their classrooms on the first day of the new academic year 2022-2023 unless full payment is settled.

12. Partial payments for the term

For any period exceeding six weeks, or parts thereof, in any term, the fees for the whole term will be charged. For a period of less than six weeks, or part thereof, a minimum charge of 50% of the term fees will be charged assuming the two term notice period has been given.

13. Refunding of fees

Fees are non-refundable and non-transferable. The school requires **two full terms' written notice** of withdrawal. Written notice stating that a pupil will leave at the end of a term must therefore be received by the Director of Finance and Business before the commencement of the period above. If information about leaving is received after the first day of that term, the school reserves the right to charge two extra terms fee in lieu of proper notice. This withdrawal policy is applicable in all cases including political and natural force majeure. Any refund is subject to 5% administrative fees.

14. Non payment of fees:

If the school fees payment has not been received by the school before the start of the academic year/term, the son or daughter shall not be admitted. **The school reserves the right to accept new pupils from the waiting list in place of unpaid pupils whether new starters or existing students, if no payment of fees has been received by 15 February 2022.**

If the parents fail to pay the complete school fees before the start of the academic year/term, the student shall not be enrolled in that academic year. If an outstanding balance has occurred during the course of the year the student shall not be re-enrolled in the following academic year and the school reserves the right to withhold reports, school references or the like subject to local legislation.

15. Parents Agreement

The admissions process will not be considered complete until the school receives the



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signed Parent Agreement form.

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